

Manheim Borough Council Meeting
December 29, 2020 7:00 PM
15 East High Street
Manheim, PA

- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Noah Martin, Jared Longenecker, Bryan Howett and Mayor Scot Funk.
- **Staff:** Borough Manager/Secretary James R. Fisher, Police Chief Joseph Stauffer, Public Works Director Lindsey Uhlig.

This meeting was held via Zoom. The information for public participation was provided on the Borough's website, and posted on the front door of the Borough building.

These proceedings were recorded for purposes of preparation of meeting minutes.

ANNOUNCEMENTS:

It was noted that any comments or questions during the meeting could be e-mailed to boroughmanager@manheimboro.org. Also, Attendees are directed to use the hand-raise function in Zoom if they would like to comment. Attendees will also be given the opportunity to comment prior to any vote or moving on to a new agenda item.

The Meeting was called to order by President Carol Phillips.

HEARING OF VISITORS:

- There were no visitors.

ACTION ITEMS:

1. **Approval of 12/8/20 Borough Council Meeting Minutes:** Motion to approve as amended (noting spelling error) by Mr. Enck, seconded by Mr. Martin, passed unanimously.
2. **Payment of bills (list in packets along with Budget YTD and reserves report): Presented for approval:**
 - i. Ratified – \$1,524.24
 - ii. General Fund – \$134,632.89
 - iii. Capital Fund - \$2,436.25 + \$187.25 Greenways Grant
 - iv. K9 Fund - \$1,800.00

Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.

Mayor and Police Chief Report:

Mayor Funk and Chief Stauffer explained the process for the hiring of a new police officer, including onboarding and probation period. Motion by Mr. Roth, second by Mr. Howett to approve the hiring of Mason Pennypacker in accordance with the civil service and police contract provisions. Approved unanimously.

Chief Stauffer discussed the recent accident involving the K-9 vehicle, noting no serious injuries resulted, and expressed appreciation for fire department personnel who assisted, as well as for our HR coordinator Anna Weaver who assisted with workers comp paperwork while on vacation. Chief Stauffer is working on processing the vehicle insurance claim with the goal of getting a K-9 vehicle back in the fleet as soon as possible. Mayor Funk commended the chief for going above and beyond in assisting as this occurred on Christmas day. Chief Stauffer briefly explained the investigative procedures that are underway and will follow with the borough's accident review board.

Committee Reports:

Public Works – A discussion occurred to assess the response to the recent snow storm. Procedures that were successful as well as suggested improvements were noted. Questions about the snow emergency route were raised specifically regarding cars that remained parked along the route. Mayor Funk noted that he instructed the Chief not to ticket vehicles since Christmas was the next week and the ongoing challenges people have been having related to covid. Other issues related to people shoveling and plowing snow into the streets was discussed, as well as the differences in conditions in different parts of the borough. Recommendations included providing radios to all PW crew to assist with addressing issues quickly, discussing modifications to existing MOU with MAWSA for personnel support, providing as much notice as possible for snow emergency declarations to provide ample time for people to move vehicles, and consistent enforcement of parking restrictions during snow emergencies.

Public Comment:

There was no public comment.

Adjournment: With no further business, the meeting was adjourned by President Phillips at 7:55 PM.

Respectfully submitted,

James R. Fisher, Secretary
December 29, 2020