



MANHEIM BOROUGH
STREET OPENING AND EXCAVATION PERMIT APPLICATION
(Chapter 190. Part 5, §190.25)

PERMIT NO. _____

Manheim Borough Ordinance No. 576-2002 (Section 190-Article V) regulates the opening and excavation in any street, within the Borough of Manheim, with exceptions of the following state roads which will require a Highway Occupancy Permit from PennDOT:

- | | |
|---------------------------------|--------------------------|
| 1. East and West High Streets | 3. Market Square |
| 2. North and South Main Streets | 4. West Colebrook Street |

Date of Application: _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone: _____ Email: _____

Contractor Name: _____ Email: _____

Contractor Address: _____

Contractor Phone: _____ Cell: _____

PA One Call Serial No. _____

Purpose of Work (identify emergency or routine):

Address: _____

Closest Intersection: _____ and _____

Project Start Date: _____ Project Completion Date: _____

Proposed Size of Cut: dimensions in feet (add one foot to all sides of cut – i.e. a 2 ft X 4 ft trench opening would be a 4 ft X 6 ft cut).

Example:

2 ft X 4 ft trench opening:

4 ft X 6 ft = 24 SF -- Square Yardage: (total SF divided by 9) $24/9 = 2.7$ SY

In the space below, show above calculation for each street opening included in this application

Opening Permit/Inspection/Degradation Fees:

CATEGORY	CRITERIA	FEE
Permit/Inspection Fee	5 square yards or less is \$135 per square yard. Each additional square yard is \$100 per square yard or portion thereof (ex. for a 6.5 Sy cut, 5 SY X \$135 plus 1 SY X \$100 equals \$775 fee).	_____
Newly paved street fee [Applicant is responsible to verify with the Borough if the street has been recently paved]	100% additional for the first year after the paving; 80% additional for the second year; 60% additional for the third year; 40% additional for the fourth year; and 20% additional for the fifth year	_____
Bore hole fee	\$5.00/hole	_____
TOTAL AMOUNT DUE		_____

Bond/Security requirements:

All persons, other than public utility companies, including contractors performing work for Borough municipal authorities, desiring to open a street shall furnish a properly executed corporate surety bond. Said bond shall be executed by a reputable surety company licensed to do business in the Commonwealth of Pennsylvania. Any person may request that a deposit or irrevocable letters of credit be established in lieu of a bond, with the same terms for bonds as set forth in this article.

Said bond shall cover street opening work performed during one calendar year. The bond shall be in effect for a twenty-four-month period in accordance with the “Guarantee of Work paragraph shown below. The amount of the surety bond shall be \$1,000 unless any street excavation and restoration work for a single project exceeds the \$1,000. In this case, a person must secure additional bonding in an amount equal to the difference between the \$1,000 and the dollar amount computed in accordance with the following schedule:

Pavement Structure	Amount of Bond
Sidewalk, concrete	\$20 per square yard
Curbing, box	\$10 per lineal foot
Curbing, roll	\$7 per lineal foot
Street, bituminous concrete surface with bituminous or stone base	\$25 per square yard
Alley, unpaved	\$5 per square yard

Guarantee of Work: The permittee shall guarantee and maintain his work for 24 months from the completion of the restoration and replacement work. Within this twenty-four-month period, upon notification from the Borough of necessary correction work required, the permittee shall correct or cause to be corrected all restoration work required within five calendar days of receipt of notification. The Borough shall determine the extent of restoration required and the method of correction.

When the opening occurs on a Borough sidewalk, driveway or will break curbing, a Curb and Sidewalk Permit Application must also accompany this application.

All signage and safety precautions for change in traffic patterns or road closings are the responsibility of the contractor or applicant. The Borough will not be responsible to provide signage. The efforts to ensure safety during construction should also be communicated with the Borough's Police Department @ 717-665-2481.

Applicant shall agree to save the Borough, its officers, employees and agents from any and all costs, damages and liabilities by reason of personal injury or property claim, which may accrue or be claimed to accrue, whether directly or indirectly, by reason of said work, irrespective of the cause of such injury or damage. The acceptance of any permit under this article shall constitute such an agreement by the applicant whether the same is expressed or not.

An applicant shall supply a certificate of insurance and have the certificate of insurance properly executed by the applicant's insurance agency. Properly executed certificates of insurance shall be filed with the Borough and verify that the applicant is insured against claims for personal injury as well as against claims for property damages which may arise from or out of the performance of the excavation work, whether such performance be by the applicant or anyone directly or indirectly employed by him. Such insurance shall include protection against liability arising from completed operations, underground utility damage, and collapse of any property. Liability insurance for bodily injury shall be in an amount not less than \$500,000 for each person and \$500,000 for each occurrence, and for property damages, an amount not less than \$100,000. Such insurance shall also provide hold-harmless coverage pursuant to the previous paragraph. Failure of an applicant to file a certificate of insurance shall be sufficient reason for denying a permit.

The permittee shall be responsible for backfilling and paving the opening and restoring the street surface to its **original condition**. Details specifying paving and backfilling procedures and materials shall be submitted with the application and shall demonstrate conformity to these requirements.

By signing this application, I am acknowledging full understanding of the terms and conditions associated with this permit and the requirements as identified in Section 190 of the Manheim Borough Ordinance.

Applicant Signature

Date

Borough Manager

Date

(rev. 3/29/18)