

Manheim Borough News

OCTOBER 2021

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ZONING/CODES
OFFICIAL
Donna Czeiner

Fall/Winter Edition

Progress...

While 2021 has continued to have its share of setbacks, we continue to take the steps necessary to move the Borough forward.

The Memorial Park Stream Restoration Project is expected to be completed later this fall. This project will improve water quality in the Chiques, help the Borough to meet its state-mandated pollution reduction requirements for TWO permit cycles, and will include new walking trails and associated amenities. Seven grants were secured to cover nearly 100% of the total costs.

Numerous streets were paved this year, a potentially unsafe traffic signal was replaced, and storm water management facilities were upgraded. Most of the costs for these projects were covered by state liquid fuels tax allocations and grants. The Borough has been awarded another \$200,000 CDBG grant to extend sidewalks from the Memorial Drive area eastward to the Borough line, with work anticipated to begin in 2022. We will continue to look for alternative sources of funding for essential Borough services in order to minimize the financial burden on our taxpayers.

The Borough remains in good financial condition and has been able to maintain a healthy reserve balance which enables us to address urgent issues while avoiding incurring additional debt. These available funds also enable us to leverage grant opportunities as most grants require matching funds, and this allows us to complete more projects at a fraction of the full cost.

WE NEED YOUR HELP TO RECYCLE RIGHT!

To address the contamination issue in Lancaster County, and ensure curbside recycling is sustainable, we are going “back to the basics” with four material types that have a strong domestic market—meaning, there is a demand for these materials by manufacturers in the U.S. We call these materials the “**Big 4**”: **1)** Corrugated Cardboard (like shipping and packing boxes), **2)** Metal Food and Beverage Cans, **3)** Plastic Bottles and Jugs with a neck, and **4)** Glass Bottles and Jars.

If you think something could be recycled, please visit earth911.com to verify if there is a drop-off location near you.

Visit Lancaster County Solid Waste Municipal Authority’s website at www.lcswwa.org for helpful advice and information, as well as the Borough’s website shown below.....

www.ManheimBoro.org

Please bookmark and visit the Borough’s website to keep up to date on current activities. The front page is a bulletin board which is constantly updated with important information regarding community events, street closings, public works projects, trash and recycling dates, and much more. The website also includes meeting agendas and minutes and other information, on zoning and codes, stormwater management, and many other matters of interest to the residents of the Borough.

INSIDE THIS ISSUE:	
Codes & Zoning	2
Recycling Updates	3
Community Calendar	4
Street Sweeping	5
Winter Tips	5
MS4—Stormwater	6
Manheim Borough Police	7
Boards & Commissions	8

Codes and Zoning



My favorite time of year...Fall! Time to do a quick home inspection before winter arrives. Are your windows and doors weathertight? Have you cleaned your furnace and replaced the filter lately? Check your roof gutters for holes or open seams and seal them; clean out the leaves and debris, and sometimes a little garden from the gutters; flush the downspouts. The bottom part of the downspout should be directed away from the foundation and preferably into a grassy area. Any loose roof shingles or siding need to be secured? Chimney cleaning reduces the risk of fire from built up creosote; it is recommended you clean your chimney annually. Check your foundation for any entry areas for mice and seal it up; did you know that mint is a natural mouse repellent – it irritates their noses!

Time marches on and Mother Nature doesn't let up, and we have snow and ice to look forward to when the temperatures drop. Ice and snow on sidewalks must be removed within 24 hours from when the snow/sleet stops. As temperatures rise in the day and get colder at night, snow and ice will freeze and thaw several times over a few days. You are responsible to ensure that they are maintained to help eliminate risk to anyone walking there and your effort will help to minimize the chance of someone falling. This entails checking the sidewalk regularly until all ice and snow is gone. If you live at a corner it is your responsibility to keep it safe and clear for school children and those walking about and needing to safely cross the street. If you can't use it safely then no one else can either. Snow is not permitted to be shoveled/blown into the street or onto neighboring properties. **Landlords**, if it snows, the sidewalks need to be shoveled within the same timeline as owner occupied properties; if it snows at your house then it probably snowed in Manheim. It is recommended you appoint someone in the building or pay a willing participant if you can't do it yourself.



Planning a yard sale? Register your yard sale with the Borough at least one week prior to the date of the sale; there is no fee. Our sign ordinance has changed so check out the guidelines below...



Signs may be put up 5 days prior to the yard sale date and removed within 24 hours after the event is over. One sign is permitted on each premise frontage where the event is to take place – a maximum of 2 signs are permitted on corner lots, 1 per frontage.

In addition, 2 free-standing directional signs are permitted at 2 separate intersections leading to the event. It is the responsibility of the sign owner to get permission of the property owner at their 2 chosen locations. At no time shall the sign or anything attached to the sign (balloons, etc.) block the public right-of-way or any vehicle sight distance. No yard sale sign shall be larger than of 5 square feet and shall be freestanding. Signs attached to poles, signs or trees are prohibited and may be removed by Borough staff. Signs shall include the address and date of the sale. Yard sale signs shall be removed by Borough staff if found placed without a permit. Signs shall remain at the Borough office for pick-up and disposed of as permitted by law.

VIOLATIONS: Unfortunately violations do occur, and while many times they are unintentional, they still need to be addressed. How the violation process works: The first notice sent is informational and explains the violation and provides the owner an opportunity to address the issue prior to being issued a formal violation notice; the second notice is the formal violation notice which provides timelines for corrective action as well as appeals procedures as specified in the applicable ordinance; the third notice is a citation which is filed with the Magisterial District Court. Our goal is compliance, not penalties, so we are always available to answer questions and willing to work with your particular situation to address the violations; just give us a call.

MISCELLANEOUS: It is part of the Building Code and PA state law to provide a Co2 detector if you have any type heat except for electric. One should be located outside the bedrooms and one in the basement near your mechanicals. Smoke detectors are required in every bedroom; one within 10' of the bedrooms and one on every floor including the basement and attic if the attic is occupied. Combo detectors are now available, many with a 10-year life span; always follow the manufacturers recommendations for installation.

Merry Christmas! Always use the properly sized and type of extension cords; ratings and use are usually on the tags and whatever packaging they come in. Read them, and that information will help you make the right choices, also be sure they are "UL Listed". An overload or use of an interior cord for the exterior strings of lights can over heat and cause a fire. Outdoor cords must be plugged in to an exterior outlet not pinched through a window or door.



I am available at extension 223, Monday thru Friday or email me at dczeiner@manheimboro.org for questions or comments. To read the Codes report go to www.manheimboro.org, click on "Government", then scroll down and click on "Monthly Codes Reports" and you will find what I've been up to that month.

Have a Happy Thanksgiving! Donna

RECYCLING & TRASH UPDATES

Recycling Bins

Recycling Bins are available at the Borough Office for \$6.00. However, you can now use your own plastic container up to 32 gallons for recycling. Stop by the Borough Office today and pick up 2 **Free** large Recycling Decals to put on each side of your container so our Recycling Drivers can easily spot your recycling. Contact the Borough Office with any questions.

Cardboard Dumpsters

Four corrugated cardboard dumpsters are located at the Logan Park Parking Lot off of West Ferdinand Street.

Magazine Dumpster In the Logan Park Parking

There is a magazine dumpster sponsored by the VFW Auxiliary in the Logan Park Parking Lot off of West Ferdinand Street for the recycling of magazines. Money from this dumpster is used for the Ronald McDonald House in Hershey.

Battery Bags

Regular household batteries are not to be thrown in the trash. Orange Battery Collection Bags are available at the Borough Office at no charge. Fill the bag, seal it and place it next to your recycling container. The trash hauler will collect the bag during regular trash/recycling days. This does not include auto and utility vehicle batteries, which should also not be placed in your trash as they contain several toxic elements.

Over Size Items

These items can be put out with your regular trash. They need to have an Orange Over Size Item tag on them, which can be purchased at the Borough Office for \$5.00. You are allowed 2 tagged items per week with your trash.

Large Appliance

The next large appliance pick-up is scheduled for October 14th. A large appliance is any appliance with a motor, engine, or compressor. For disposal of your appliance please be sure to purchase a \$15.00 Appliance Tag from the Borough Office.

Tire Pick-up

Tires will also be picked up curbside on the day of appliance pick-up in October 2021. Tires must display a \$3.00 tire tag, also available for purchase at the Borough Office.

Woody Yard Waste Pick-up (For 2021)

WYW Days (on regular trash days) October 21st is the final day for Woody Yard Waste Pick-ups in the Borough this year. All WYW must be in the Brown Kraft Bags.

Leaf Pick-ups (For 2021)

Leaf Pick-ups Days (Saturday) start November 6th. They will also be held November 13 & 20 and December 4th & Final Day will be December 18th. Please put all Leaf Bags out the night before the pickups after 6:00 PM. All Leaves must be in the Brown Kraft Bags.

Reminder

Trash and Recycling pick up is every Thursday except for an adjusted schedule for the weeks Major Holidays are on Monday thru Thursday of that week. Cancellations and rescheduling for inclement weather will be posted on our website. Trash and recycling is to be placed curbside after 6:00 PM the evening before your pick-up day. It does need to be placed curbside no later than 5:00 AM on pick up day. You are allowed 3 containers (weighing approximately 40 pounds) of trash per week. Extra Bag Tags can be purchased at the Borough Office. If your trash or recycling is missed, please contact the Borough Office immediately at 717-665-2461.

Community Calendar www.ManheimBoro.org

**SUPPORT OUR
LOCAL
BUSINESSES**

OCTOBER 14th
Appliance & Tire Pick up (Tags Needed)

OCTOBER 21st
Last Day for Yard Waste Pickups

OCTOBER 29th
Trick or Treat Night
6:00 PM to 8:00 PM

NOVEMBER 2nd
Election Day—PLEASE VOTE!

NOVEMBER 6th
First Day for Leaf Pick up

NOVEMBER 25th THANKSGIVING
Borough Office Closed

NOVEMBER 26th
Borough Office Closed
TRASH DAY

1ST WEEKEND IN DECEMBER
Christmas in Manheim

DECEMBER 4th
Christmas Tree Lighting

DECEMBER 6th to 10th
Street Sweeping

DECEMBER 18th
Last Day for Leaf Pick up

DECEMBER 24th CHRISTMAS EVE
Borough Office Closed

DECEMBER 25th CHRISTMAS

DECEMBER 27th
Borough Office Closed

DECEMBER 31st NEW YEARS EVE
Borough Office Closed

*******2022*******

JANUARY 1st NEW YEARS DAY

JANUARY (Saturday To Be Announced)
Christmas Tree Pick up

FEBRUARY 21st PRESIDENTS DAY
Borough Office Closed

APRIL 15th GOOD FRIDAY
Borough Office Closed

APRIL
WYW Pick ups Start

TRASH BILL PAYMENT - OPTION UPDATE

The Trash and Recycling Bill for the Borough is mailed January 1st and July 1st with the payment due the 31st of January & July. Payments can be made by Check, Cash or Credit Card (With Convenience Fee) at the Manheim Borough Office, 15 East High Street or by Credit Card (With Convenience Fee) and **NOW ACH DEBIT** on our website. There is also a drop box at the front door of the Borough Building for your convenience.

If you have any questions, please call the Manheim Borough Office at 717-665-2461 or contact us on our website at www.ManheimBoro.org.

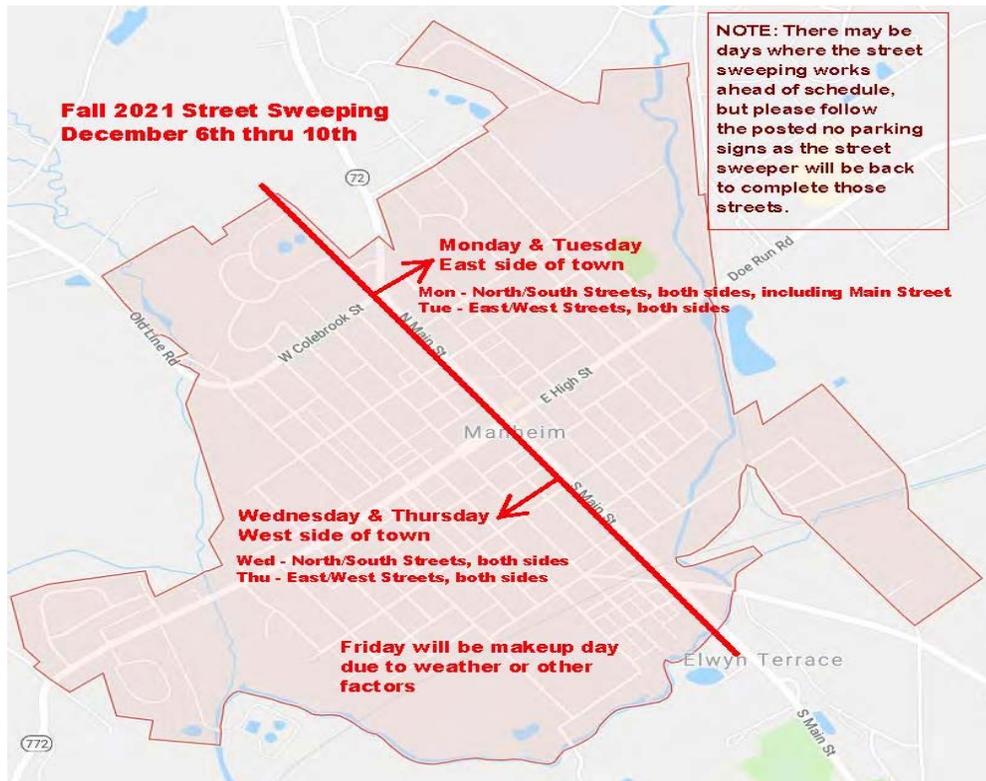
WINTER TIPS FROM THE PUBLIC WORKS DEPARTMENT

The Winter Season is quickly approaching and with that comes the need for borough residents to work together so each snow and ice event can be handled in the safest way possible. The following tips will assist the Public Works Department in effectively removing snow and ice from the streets during a snow event.

1. Whenever possible, use off-street parking during a snow event. This allows the snowplows to clear the street back to the curb, and clears space for the next storm and helps water to run from the snow melt toward the storm drains.
2. **DO NOT THROW OR BLOW SNOW ONTO THE STREET.** When this is done and the snow refreezes overnight it can become quite icy and dangerous to traffic and a potential liability to the homeowner. Violators may be subject to prosecution as this is a citable offense. If you have someone other than yourself doing your snow removal remind them as well as you would be responsible for your property.
3. **NO CARS SHOULD BE PARKED IN A CUL-DE-SAC.** Plowing cul-de-sacs can be time consuming, and having cars on the street makes it very difficult to clear the snow and turn around.
4. During plowing operations, snow will go into your driveway. If possible, wait until the street is plowed before clearing driveway openings. Shoveling the snow to the right side of your driveway as you face the street allows the snowplow to take the snow away from your driveway.

Municipal Parking Lots are available during these events at the intersection of North Wolf Street & East High Street and Danner Alley behind the BBT Bank.

Please visit www.ManheimBoro.org regularly for important Borough information.



MS4/PRP: Small abbreviations with large ramifications. MS4 stands for Municipal Separate Storm Sewer System, and represents all of the streets, gutters and pipes within the Borough — basically anything that carries storm water runoff from where it falls and into streams...and eventually into the Chesapeake Bay. PRP stands for Pollution Reduction Plan, which is a new requirement to demonstrate how we will physically reduce the amount of pollutants reaching the streams and Bay. As an MS4 municipality located within the Chesapeake Bay watershed, we are responsible for not only the quantity of that water runoff, but also the quality. Rules and regulations have been established by US EPA, passed down to the PA DEP, and, of course, passed further down to us as a local government for ultimate implementation. Be assured that your Borough staff is working hard to maintain compliance with the regulations, and to do so in the most cost-efficient manner possible.



The goals of the Borough's MS4 program are to reduce the discharge of pollutants into our waterways. The water that runs off your property and from the streets goes either into the ground and becomes groundwater or flows through a series of facilities such as swales and pipes to the waterways. If this water isn't cleaned, all the pollutants the water carries end up in the stream and ultimately into the Chesapeake Bay. You can help to keep our water clean by doing the following:

What residents can do...

- Properly dispose of water from your property (rainwater, pool water, sump pumps, etc.) – directing water runoff over grassy areas, and not into streets and gutters, is required whenever this option is possible.
- Do not wash your car in your driveway or in the street.
- Clean up after your pets.
- Use fertilizers, pesticides, and herbicides correctly, beginning by using absolute minimum recommended application rates.
- Properly secure and store materials that could pollute storm water. When servicing your vehicle, do not allow oil, antifreeze, or other fluids to spill or drain onto any surface of the ground.

In addition, please monitor the storm water facilities that you see or live near. If you see something that simply looks “wrong” or that is causing these facilities to be polluted or blocked, please call the Borough office at (717) 665-2461.

Examples of Illicit Discharges include:

- Sediment leaving a construction site during a storm or being carried out onto the public road
- Spills (Chemical, Gas, Oil)
- Illegal dumping activity into streams or storm water facilities
- Dry weather flows from outfalls into streams (at least 72 hours after a storm)

www.ManheimBoro.org/stormwater-management

Manheim Borough Police

211 N. Charlotte Street Manheim, PA 17545
Station 717-665-2481 Police Dispatch 717-664-1180 Emergency 911

2020 **Key Performance Metrics**
How MBPD performed in 2020 - by the numbers. A detailed explanation of each area will be explored




 <p>4,412 Written police reports were filed by members of MBPD.</p> <p>2019 - 5,048</p>	 <p>8,478 Dispatches by Lancaster County-Wide Communications (911)</p> <p>2019 - 10,948</p>	<p>80,538 Miles patrolled.</p> <p>2019 - 84,695</p> 
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 **562,176** **Social Media Connections**
That is 562,176 opportunities to exchange information and ideas with our community (and beyond) and be open and transparent about our efforts and outcomes.

 <p>449 Criminal events were reported in Manheim Borough and Rapho Township</p>	<p>Rapho Township 210 210 in 2019</p> <p>Manheim Borough 239 277 in 2019</p>	<p>Rapho Township Crashes 213 264 in 2019</p> <p>Manheim Borough Crashes 68 95 in 2019</p>	<p>281 Vehicle crashes were reported.</p> <p>2019 - 359</p>
		<p>176 People charged with a crime misdemeanor or felony.</p>	<p>807 Traffic citations issued.</p> <p>2019 - 1,278</p>

<p>1,764 hours Of in-service and continuing education training were completed in 2020.</p> 	<p>Body-Worn Cameras In 2020, each individual police officer was equipped with a body-worn camera (BWC) to increase agency transparency and accountability.</p> 
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<p>71 Parking tickets issued.</p> 	<p>1,066 Rapho - 575 Manheim Boro - 491</p> 
<p>07</p>	<p>Traffic Stops</p>

Manheim Borough

15 East High Street
Manheim, PA 17545

Phone: 717-665-2461

Fax: 717-665-7324

E-mail: adminassistant@manheimboro.org

www.ManheimBoro.org

PRST ST
US POSTAGE PD
PERMIT #2
LITITZ, PA
17543

Monthly Meeting Schedule

All meetings begin promptly at 7:00 PM
in Council Chambers, 15 East High Street

**Parking may be found in the lot at the
corner of North Wolf and East High Streets**

CA-RT SORT

POSTAL CUSTOMER LOCAL

Borough Council

2nd Tuesday

Last Tuesday

Committee meetings

begin at 5:30 on Council
meeting nights

Historic Commission

2nd Monday

MAWSA

2nd Thursday

Planning Commission

3rd Monday

Zoning Hearing Board

1st Monday

Boards & Commissions: Thank You for Serving

Manheim Borough Council

President, Carol Phillips
Vice President, Brad Roth
Pro Tempore, Chad Enck
Bryan Howett
Noah Martin
Jared Longenecker
Scot Funk, Mayor

MAWSA

Robert Miller, Chairman
Bernard Reiley, Vice Chairman
Charles Heisey, Secretary
Barbara Horst, Treasurer
John Haldeman, Asst Secretary/Treasurer
Andrew Nelson
James Williams

Constable

Randall Kreiser

Zoning Hearing Board

Bernard Shimko, Chairperson
Jim Williams, Vice Chairman
Dale Peters, Secretary
Catherine Prozzillo
Benjamin Lescavage

Historic Commission

Dillan Enck, Chairperson
Donna Hlavacek, Vice Chairperson
Luke Fisher
Deborah Kimmet
Dennis Brennan

Planning Commission

J. Michael Eshleman, Chairperson
Anthony Haldeman, Vice Chairperson
Claudia Zug, Secretary
Scot Funk
Carol Phillips