

Manheim Borough Council Meeting
January 11, 2022 at 7:00 PM
15 East High Street
Manheim, PA

- **Roll Call:** President Noah Martin, Vice President Jared Longenecker, Pro Tempore Jim Blanck, Brad Roth, Carol Phillips and Mayor Scot Funk
- **Staff:** Borough Manager/Secretary James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

This meeting was held in person and via Zoom. The information for public participation via Zoom was provided on the Borough's website.

These proceedings were recorded for purposes of preparation of meeting minutes.

The Meeting was called to order by President Martin at 7:00 PM followed by the Pledge of Allegiance and a Moment of Silence.

ACTION ITEMS:

1. Vacant Council Seat – Interested person presentation and appointment.

Letters were received from Ms. Catherine Prozzillo, Mr. Steven Gergely & Mr. Adam Buchmoyer to be considered for appointment for the vacant council seat. Each candidate gave a brief introduction of themselves. Public comments were also offered in support of Ms. Prozzillo to be considered. Motion by Mr. Roth to nominate Mr. Gergely, but motion died due to lack of a second. Motion by Dr. Phillips to nominate Ms. Prozzillo, seconded by Mr. Roth, Motion failed by a 2 to 3 decision with Mr. Blanck, Mr. Longenecker and Mr. Martin voting Nay. Motion by Mr. Longenecker to nominate Mr. Buchmoyer, seconded by Mr. Blanck, The Motion passed by a 3 to 2 decision with Dr. Phillips and Mr. Roth voting Nay.

Mr. Buchmoyer was given the Oath of Office by Mayor Funk.

2. Hearing of Visitors

MAWSA Bond Issuance Presentation & Ordinance 673 Guarantee Ordinance

Mr. Jamie Schlessinger of PFM Financial Advisors LLC gave a presentation and distributed information to Council explaining the Borough Guarantee of the MAWSA 2022 Bond Issue. This is a Guaranty Agreement among Borough of Manheim and Manufacturers and Traders Trust Company, as Trustee and MAWSA. This would be Guaranteeing the Water and Sewer Revenue Bonds, Series of 2022. A representative from the Company doing the underwriting was also in attendance. The savings to MAWSA was explained in the relation to this Bond Issue.

After the presentation and question & answer session Ordinance No. 673 and associated paperwork was presented for approval. Motion to approve by Dr. Phillips, seconded by Mr. Longenecker, passed unanimously.

3. Approval of 1/3/22 Borough Council Meeting Minutes: Motion to approve by Dr. Phillips, seconded by Mr. Longenecker, passed unanimously.

4. Financials:

a) Payment of bills (List in Packets along with Budget YTD) presented for approval-

- 1) General Fund - **\$113,261.78**
- 2) Capital Fund - **\$2,663.50**
- 3) Liquid Fuels - **\$0.00**
- 4) K9 Fund - **\$0.00**

Motion to approve payment of the bills by Mr. Roth, seconded by Mr. Longenecker, passed unanimously.

Mayor and Police Chief Report:

Mayor Funk updated Council on the past several weeks starting December 18th when he was diagnosed with COVID and hospitalized. He outlined the seriousness of his condition which also included pneumonia and stressed the fact that though he had not been vaccinated, he stressed the importance of being vaccinated and receiving a booster. He also offered the remarks he had planned to make at the reorganization meeting on January 3rd, in looking forward to continued success in the Borough, as businesses in the Borough continue to grow and flourish. He also noted the Market Square Project will be a further enhancement to the Borough.

Chief Stauffer presented his report to Council. Council was updated on current December statistics, the success of the Blue Christmas Program, the continuation of the Corporal process, which is at the Performance Review step. Hopefully by March there will be a candidate to present to Council. Officers are following CDC Guidelines as COVID is still a problem and there is a need for overtime.

Borough Codes Officer: Ms. Czeiner presented the Annual Administrative and Codes Reports to Council. The statistics were reviewed, and updates were given for the Historic Commission, Zoning Hearing Board and the L & I Audit (which was explained as it usually happens approximately every 5 years). The future of more Landlord Wisdom Training was discussed. She was thanked for her prompt, after-hours attention to the accident that happened on North Main Street, with a car into a house.

Borough Engineer: The Monthly Engineering Report will be presented at the next Council Meeting.

Borough Manager Report:

- a) Mr. Fisher presented his Summary Manager Report to Council.
- b) Council was updated on the detailed process that is needed for each of the Grant Applications that need to be prepared as well as the MAWSA Bond Issue. He also gave a follow-up on the FEMA Flood Rating Program that the Borough is participating in as we are getting it back on track to help our residents receive substantial savings on their flood insurance. There is a Flood Mitigation Grant through PEMA that is being worked on as well. Update was given on the new billing system transition as the bills are planned to go out the end of the month and due February 28th. There was also an update on the HVAC work in the bathroom because of asbestos.

Committee Reports:

- a) Parks/Pool Committee – They met prior to the Council Meeting this evening.
 - i. Ken Myers Memorial Project - Mr. Wes Geib presented this project to the committee and explained the scope. It was noted that it will be an Eagle Scout Project. The area had been measured and there will be no problems with adding this Memorial to that location. Replacement of the curb at the location of North Laurel and Memorial Drive was explained. Motion to approve the project going forward by Dr. Phillips, seconded by Mr. Longenecker, passed unanimously.
 - ii. Requested Field improvements were presented for discussion, consideration and approval. Mr. Longenecker explained about the temporary fence being requested for Island Field is for player safety. It is nylon fence that can be rolled up when not in use. It would be used during the summer and fall playing seasons except for Farm Show Week and other special events. Motion to approve the temporary fencing for Island Field by Mr. Longenecker, seconded by Mr. Blanck, passed unanimously.
 - iii. Storage Shed from the former Softball Association to store equipment for field maintenance. The purchase of the Storage Shed at Island Field from the former Softball Association in the amount of \$1,800 was presented for discussion and approval. Discussion was held about equipment sheds for various sport organizations. Motion to purchase the Shed for \$1,800 by Mr. Longenecker, seconded by Mr. Blanck, passed unanimously.
- b) Shade Tree Commission – Ms. Prozzillo explained the tree placement issues at Mummau Park and West Chestnut Street as they would affect the walking path and what adjustments would need to be made. This will be taken into consideration when the trees are planted.

Old Business:

- a) There was no Old Business

New Business:

- a) Resolution 29-2022 Real Estate Tax Collector was presented for approval. Mr. Fisher explained the reason for the Resolution. Motion to approve by Mr. Roth, seconded by Mr. Longenecker, passed unanimously.
- b) Library/Chamber request for permission to serve alcohol in the library for a Chamber After 5 Networking Event was presented for approval. Motion to approve by Mr. Longenecker, seconded by Mr. Blanck, passed unanimously.
- c) Resolution 30-2022 HMPG Grant Application Designation of Agent was presented for approval. Motion to approve by Mr. Roth, seconded by Dr. Phillips, passed unanimously.

Committee Appointments - Mr. Martin appointed Mr. Buchmoyer to Public Works & Parks/Pool, Mr. Blanck to Personnel/Police and Mr. Longenecker to Finance.

Correspondence: NWEMS Newsletter is in the Packet.

Public Comments: Mr. Luke Fisher requested to make a statement. It is included in these minutes in it's entirety, as he wanted it to be a matter of record. The e-mail requesting the speech in its entirety to be included in the minutes is also enclosed.

"I would like to say for the record, that tonight the majority of the council has made a poor judgement call in selecting a candidate to fill the vacant spot. Perception is everything and the way the vote was passed tonight I perceived to be in the interest of some council members and not the Borough. The vote council made overlooked a veteran, a volunteer, and most importantly a female. Furthermore, the majority vote did not listen to public comments on the matter which sets the tone for the current council. It would behoove the borough council to be more diversified with candidates. If the borough continues on this exclusive path then only the Manheim residents will suffer. Lastly Mr. Mayor, to my understanding, you have the power to veto votes in the publics general interest. Tonight should have been one of those times. Your silence tonight reflected poorly on you inherited powers. Congratulations to the new council member! That is all."

Adjournment:

Motion by Mr. Longenecker to adjourn at 8:28 PM, seconded by Mr. Blanck, passed unanimously.

Respectfully submitted,

Linda Gerhart
Recording Secretary
January 11, 2022