

Manheim Borough Council Meeting
6/14/2022 at 7:00 PM
15 East High Street
Manheim, PA

- **Roll Call:** President Noah Martin, Jim Blank, Brad Roth, Adam Buchmoyer and Mayor Scot Funk
- **Staff:** Borough Manager/Secretary James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Gabrielle Barger

This meeting was held in person and via Zoom. The information for public participation via Zoom was provided on the Borough's website.

These proceedings were recorded for purposes of preparation of meeting minutes.

The Meeting was called to order by President Martin at 7:00 PM followed by the Pledge of Allegiance and a Moment of Silence.

HEARING OF VISITORS:

- None.

ACTION ITEMS:

1. **Approval of 5/31/2022 Borough Council Meeting Minutes:** Motion to approve 5/31/2022 Borough Council Meeting Minutes was made by Mr. Roth, seconded by Mr. Buchmoyer, passed unanimously.
2. **Special Events Applications:**
 - a) **Christmas Tree Lighting**
 - b) **Tennis Event**

Motion to approve the special event applications for Christmas Tree Lighting and a Tennis Event was made by Mr. Roth, seconded by Mr. Blank, passed unanimously.

3. Financials:

- a) **Payment of bills (List in Packets along with Bank Balances) presented for approval-**
 - 1) Ratified General Fund - **\$0.00**
 - 2) General Fund - **\$116,724.36**
 - 3) Capital Fund - **\$0.00**
 - 4) Liquid Fuels - **\$0.00**

Motion to approve the payment of the bills was made by Mr. Blank, seconded by Mr. Roth, passed unanimously.

Mayor and Police Chief Report:

Mayor Funk updated Council on the High School Baseball team's district title and outstanding record of 22-4. He also commented on the recent achievement of the Future Farmers of America (FFA) teams that were sent to Penn State last week to compete. All four teams placed 1st in their respective sections and a parade through the square was held upon their return to celebrate their accomplishments.

Chief Stauffer presented his report to Council. He updated Council on the grant award for the new fingerprinting machine which is set to be delivered sometime in July. He commented on the street sweeping that took place last week and advised that 14 tickets were issued. President Martin commented that the number of tickets this spring compared to fall of last year have greatly decreased.

Borough Codes Officer: Donna Czeiner, the codes officer for the Borough, presented her report to Council. She commented on her schedule with completing 3-year inspections for rental properties. She also added that there is a new District Justice in place of Justice Albert and court proceedings have as of late been in the Borough's favor. She commented on the current civil action suits that are active and compliance and resolve is in the works for those cases.

The Stiegel Elementary School project was approved by the zoning hearing board with work to begin in the fall. President Martin asked about the longevity of the approval. Ms. Czeiner responded that if the work begins within the allotted timeframe, the project remains approved.

Mayor Funk commented on the number of rental inspections listed in the report and if pass or fail information was available and if it could be provided on reports moving forward. Conversation was had about the process of a failed inspection, concluding that there is no penalty for a failed inspection, but the opportunity for reinspection once outstanding items have been resolved.

Mr. Roth inquired about the Lead Based Paint issue brought forth to Council in the last meeting. Mr. Fisher commented that they are working with the consultant to coordinate schedule for further information and education on the matter.

Borough Engineer: The monthly report by Ben Craddock, PE is to be presented at the next meeting.

Borough Manager Report:

- a) Mr. Fisher presented his Summary Manager Report to Council. He advised Council that the Pre-Bid Request for Proposals meeting was held and there will be three bids for the Market Square project. He commented that all three firms are very well qualified and that interviews for all three firms will be held at the next Public Works Committee meeting at 5:30pm on June 28th. He added that he will be applying for the County MPO Grant which will assist with costs for this project.

Committee Reports:

- a) Parks/Pool Committee:
 - i. Pool Feasibility Study. **Possible meeting date of July 12, again at Train Station, at 5:30 PM and also hold regular council meeting there at 7:00 PM.**

Mr. Fisher discussed the next meeting for the Pool Feasibility Study is to be held at the Train Station at 5:30pm on July 12th. He proposed that Council hold its regular council meeting there at 7:00pm. Motion by Mr. Blanck, second by Mr. Roth, to hold the meetings at the Train Station as proposed, passed unanimously. Discussion was had with regards to the survey that will be sent to residents and the importance of all who participate to identify what Township or Borough they reside in to provide the best results. Mr. Fisher commented that hard copies of the pool survey will be provided in the next trash billing cycle for residents.

Mayor Funk asked Mr. Fisher if charging stations were part of the Square project and Mr. Fisher replied that it is in the works to be included with upcoming bids.

Old Business: There were no old business items addressed by Council.

New Business:

- a) **Resolution 43-2022- Appointment of Assistant Secretary.** A Motion to approve Gabrielle Barger as Assistant secretary was made by Mr. Roth, seconded by Mr. Buchmoyer, passed unanimously.
- b) **Authorize advertising amendment to Traffic Ordinance (no parking on south side of E. Gramby Street, 75' from intersection with N. Main St.).** Motion by Mr. Buchmoyer, second by Mr. Roth, to authorize advertising amendment as proposed, passed unanimously.

Correspondence In Packets: NWEMS Report.

Public Comments: There were no public comments.

Executive Session:

Motion to recess to Executive Session for a personnel matter and Police contract negotiations was made at 7:31PM by President Martin.

Council returned from Executive Session at 8:12PM.

Adjournment:

With no further business President Martin declared the meeting adjourned at 8:12PM.

Respectfully submitted,

Gabrielle Barger
Recording Secretary
6/14/2022

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