

MANHEIM BOROUGH
15 E HIGH STREET, MANHEIM, PA 17545
PHONE: 717-665-2461 FAX: 717-665-7324
E-MAIL: Adminassistant@manheimboro.org

SETTLEMENT FINAL FORM FOR MANHEIM BOROUGH THIS FORM IS FOR MUNICIPAL SERVICE FEES ONLY

Company Name: _____ Date: _____
Address, City, State, Zip: _____
Contact Name: _____
Phone: _____ Fax: _____
Property Address: _____
Lancaster Tax Parcel Number: _____
Proposed Settlement Date: _____

All information on this form must be complete in order to process

Current Owner Info: Name: _____
Buyer Contact Info: Name: _____
Current Address: _____
Phone number: _____
Email: _____

Intended Use (select all that apply): Owner Occupied Rental Commercial* Flip

*If Commercial space, please note how many current commercial units exist?

If the property is multi-residential or a mixed-use building, please identify which unit will be owner occupied; if not applicable, check "None" None

(Explain):

*Please submit final request **5 days** prior to the settlement date or escrow may be required.

*Certifications & inspections are to bring potential items to your attention, as they may result in additional escrows

*The settlement company will resume responsibility for collection in full of funds for the generated invoices **** **BELOW IS FOR BOROUGH OFFICE USE ONLY** ****

MANHEIM BOROUGH CHARGES:

Certification Fee: \$ _____

Jan. – June MSF: \$ _____

July – Dec. MSF: \$ _____

Previous Balance: \$ _____

Current Account Number:

Zoning:

Historic:

Welcome Pkt Sent:

Current rental unit?

Annual occupancy current?

Rental inspection current within one year?

Outstanding violations?

Total Due Manheim Borough: \$ _____ Due Date: _____

Please make check payable to – Manheim Borough 15 E High St. Manheim PA 17545